

COMMAND CENTER EXPANDED OPERATIONS

8122

(No.77 May 2016)

[\(See HB 8100 Exhibit - Expanded Dispatch Organization\)](#)

[\(See 8100p372 – Resource Ordering Emergency Command Center Support Team\)](#)

[\(See Policy 7758 – Emergency Command Center Support Teams\)](#)

Initiating “expanded operations” refers to relocating workload from the Command Center floor to an alternate location. The workload assumed by expanded operation personnel allows the Command Center to more effectively conduct Initial attack operations.

EXPANDED ORGANIZATION

8122.1

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When expanded operations are activated, the Command Center is split into two functional areas: initial attack and expanded operations. Initial attack is responsible for all new incidents and aircraft. Expanded operations is responsible for resource ordering and incident support needs. Each Command Center should have trained and qualified individuals for each expanded operations position: Supervisory Dispatcher, Support Dispatcher, Dispatch Recorder.

Command Center Chiefs are responsible for ensuring that an adequate number of trained personnel are available to staff expanded operations. These personnel may consist of Command Center, Field, Administrative Staff or other qualified personnel. ECC Support Teams may be utilized to provide personnel qualified in expanded functions for timely mobilization in support of expanded operations. ECC Support Teams work directly for the Command Center Chief or their designee.

EXPANDED PLANNING

8122.2

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Written plans for expanded operations shall be developed and readily available for each Command Center expanded. The Command Center Chief is responsible to ensure the expansion plan is current and adequate to meet anticipated needs.

Each plan should include:

1. Who has the authority to activate
2. List of position-qualified personnel for expanded staffing
3. Expanded operations organization chart
4. Facilities plan detailing layout and function
5. Information Technology access information (Wi-Fi connectivity, passwords, and network)

6. Expanded operations telephone, radio, and FAX numbers
7. Procedure for expansion of telephone system
8. Notification checklist when expanded operations are opened / closed (Incidents, Units, Regions)
9. Deactivation / closeout procedure

EXPANDED ACTIVATION CRITERIA

8122.3

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Expanded operations will be activated when workload increases, or is anticipated to increase, beyond the Command Center's capability to effectively manage resources. The Command Center Chief or designee shall make the determination as to the need to open expanded operations. The Unit Chief or their designee will make the determination to activate an ECC Support Team.

Consider opening expanded operations when:

1. The Command Center cannot provide effective coordination and support to incident(s)
2. Unit, Region, or State resources are becoming heavily committed due to fire activity, and it appears that additional resources will be requested
3. Established by a local or regional staffing pattern
4. In anticipation of predicted weather or planned events which are likely to increase workload

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